



# Board of County Commissioners

John Hutchings, District 1 ♦ Gary Edwards, District 2 ♦ Bud Blake, District 3

## Minutes for Tuesday, August 14, 2018

### Summary of Timed Items

- 2:00 p.m.) Call Meeting to Order**
- 2:05 p.m.) Presentations**
- 3:00 p.m.) Public Hearing**
- 3:30 p.m.) Board of Health**

### **2:00 p.m.) Call Meeting to Order**

- Approval of the Tuesday, August 14, 2018 Agenda
- Approval of the Board Meeting Minutes from: August 7, 2018

Chair Blake called the meeting to order.

Vice-Chair Hutchings led the Pledge of Allegiance.

#### **Attendance:**

Bud Blake, Chair; John Hutchings, Vice-Chair; Gary Edwards, Commissioner; Ramiro Chavez, County Manager; Elizabeth Petrich, Prosecuting Attorney; Robin Campbell, Assistant County Manager; and LaBonita Bowmar, Clerk of the Board.

#### **Approval of the Board of County Commissioners' Agenda:**

Vice-Chair Hutchings moved to approve the agenda for August 14, 2018. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.

#### **Approval of the Board of County Commissioners' Meeting Minutes:**

Vice-Chair Hutchings moved to approve the board meeting minutes for August 7, 2018. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.

### **2:05 p.m.) Presentations**

**Dept:** Emergency Services

**Description:** Proclamation of September 2018 as National Preparedness Month in Thurston County

**Contact:** Kurt Hardin, Emergency Services Director

**Action:** The Board of Thurston County Commissioners proclaimed September 2018 as National Preparedness month in Thurston County.



BoCC-AIS-2018-08-14-  
EmergencyServices-  
KarenAxtmann-5817.pdf  
Adobe Acrobat Document  
230 KB

**Dept:** Community Planning and Economic Development  
**Description:** Introduction of Building Development Center (BDC) staff  
**Contact:** Joshua Cummings, Community Planning and Economic Development Director  
**Action:** Mr. Cummings introduced the front-line staff of Community Planning & Economic Development (CPED) that assist citizens in the BDC: Sandy Norton, Supervisor; Linda Day, Jennifer Elliott, and Abby Maenhout.



BoCC-AIS-2018-09-04-CommunityPlanningandEconomicDevelopment-JoshuaCummings-5541.pdf  
Adobe Acrobat Document  
128 KB

## 1) Opportunity for the Public to Address the Board

**Citizen:** Kerry Hart

**Issue:** Assessor's Office appraisal process

Mr. Hart believes the Assessor's Office is not appraising property correctly.

**Citizen:** Lisa Moyer

**Issue:** Assessor's Office mobile home and property appraisal

Ms. Moyer believes the Assessor's Office is not appraising her mobile home or property correctly.

**Citizen:** Debra Schmidt, Interfaith Works and Derek Harris, Chief Executive Director  
Community Youth Services

**Issue:** 5 year Homeless Housing Plan, Agenda Item #4 on today's agenda

Ms. Schmidt and Mr. Harris spoke in support of adoption of the Thurston County 5 year Homeless Housing Plan, agenda item number 4 on today's agenda.

**Citizen:** Doug Karman, Chair, Long Lake Management District (LMD) Steering Committee

**Issue:** Request for financial support to the District

Mr. Karman reported the City of Lacey contributes \$17,000 and the U.S. Fish and Wildlife Service contributes \$21,000 to the Long Lake Management District. Thurston County owns eleven easements that distributes water into the storm water system and Long Lake. Members of the district would like to know why Thurston County does not contribute to the district.

**Citizen:** Jan Tveten

**Issue:** Habitat Conservation Plan (HCP)

Mr. Tveten expressed his gratitude to the Board of County Commissioners for submitting the HCP to the U.S. Fish and Wildlife Service. Mr. Tveten also reported that his sons HCP will be published in the National Register in August 2018. He also commented on the lengthy process to have the HCP published.

**Citizen:** John O'Callahan, City of Tenino Councilman

**Issue:** First Responder Barbeque

Mr. O'Callahan reported there will be a barbeque for First Responders in Thurston County. The barbeque will be held September 15, 2018 at the Tenino Middle School, 301 Old Hwy 99 SE, Tenino. Its open to the public at no cost.

## 2) County Manager's Update

### a) **Item Description:** Follow-up on citizen issues

**Citizen:** Jan Tveten

**Issue:** Mr. Chavez commented on a couple of questions Mr. Tveten has brought to the Board of County Commissioners, "...how much is enough in terms of regulation affecting the value of property." Mr. Tveten believes his and his sons property has been damaged in this case.

Mr. Chavez explained to Mr. Tveten, that the county is not in the position to answer this question. There are many State, Federal and local regulations that apply to all properties in the county. The county does not believe they have caused Mr. Tveten any damage relating to the valuation of his property.

Mr. Chavez encouraged Mr. Tveten to submit a claim to the county and address his concerns.

### b) **Item Description:** Other current issues

Mr. Chavez gave an update on the:

- ▶ Thurston County Fair - 147th year
- ▶ Public Works Department received \$2,725,000 in Federal grants.

## 3) Consent Item(s) "a" through "j"

**Motion:** Vice-Chair Hutchings moved to approve consent item(s) "a" through "j". Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.

### a) **Dept:** Corrections

**Description:** Request for Proposal Issuance/Awarding of Contract for Inmate Employment Services

**Contact:** Todd Thoma, Chief Deputy - Corrections

**Action:** Move to approve the issuance of a Request for Proposal for Inmate Employment Services for the Thurston County Corrections Facility and to authorize the Sheriff or his designee to execute a contract for inmate employment services for the Thurston County Corrections Facility with the successful bidder.



BoCC-AIS-2018-08-07-  
Sheriff-HeidiThomsen-  
1752.pdf  
Adobe Acrobat Document  
776 KB

b) **Dept:** Community Planning and Economic Development  
**Description:** 2009103087 - Final Plat, Oak Tree, Division 2  
**Contact:** Robert Smith, Senior Planner  
**Action:** Move to accept staff finding that the final plat under consideration meets the requirements of the preliminary approval that was based on the Thurston County Code in effect when the application was vested in 2009 and authorize the Chair to sign the final plat mylar.



BoCC-AIS-2018-08-14-CommunityPlanningandEconomicDevelopment-RobertSmith-4726.pdf  
Adobe Acrobat Document  
1.65 MB

c) **Dept:** Community Planning and Economic Development  
**Description:** Tumwater Sapp Road Island Annexation  
**Contact:** Robert Smith, Senior Planner  
**Action:** Move to advise the City of Tumwater and the Boundary Review Board that Thurston County does not oppose the proposed annexation of 41 acres into the City of Tumwater.



BoCC-AIS-2018-08-14-CommunityPlanningandEconomicDevelopment-RobertSmith-2012.pdf  
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2.51 MB

d) **Dept:** Commissioners  
**Description:** Commissioners - A resolution reclassifying positions 03R00083, 03R00084, and 03R00085 in the Thurston County At-Will Pay Plan.  
**Contact:** Ramiro Chavez, County Manager  
**Action:** Move to approve the resolution reclassifying positions 03R00083, 03R00084 and 03R00085 from Commissioner's Assistant to Commissioner's Executive Aide in the Thurston County At-Will Pay Plan. (Resolution #15649)



BoCC-AIS-2018-09-04-HumanResources-LaurenSpurgeon-4801.pdf  
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398 KB

e) **Dept:** Human Resources  
**Description:** Human Resources - A resolution reclassifying positions 01R00014, 02R00053, 03R00087, 05R00142, 09R01177 and moving the positions from the Thurston County Pay and Classification Pay Plan to the Thurston County At-Will Pay Plan.  
**Contact:** Katie Gerard, Director  
**Action:** Move to approve the resolution reclassifying positions 01R00014, 02R00053, 03R00087, 05R00142, and 09R01177, from Executive Assistant to an Executive Assistant to an Elected Office, and moving the positions from the Thurston County Pay and Classification Pay Plan to the Thurston County At-Will Pay Plan. (Resolution #15650)



BoCC-AIS-2018-09-04-HumanResources-LaurenSpurgeon-5536.pdf  
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565 KB

- f)           **Dept:** Commissioners  
**Description:** Approval of Work Session Summaries  
**Contact:** LaBonita Bowmar, Administrative Assistant II  
**Action:** Move to approve the Board of County Commissioners Work Session Summaries for June 28, 2018; and July 11, 2018.
- g)           **Dept:** Sheriff  
**Description:** Amendment to the Interlocal Agreement for Cooperative Law Enforcement and Mutual Aid - Thurston Narcotics Task Force  
**Contact:** Tim Braniff, Undersheriff  
**Action:** Move to approve and authorized the Sheriff to sign the amendment to the Interlocal Agreement for Cooperative Law Enforcement and Mutual Aid for the Thurston Narcotics Task Force.
- h)           **Dept:** Sheriff  
**Description:** A resolution establishing position 10R01427 Deputy Sheriff in the Thurston County Deputy Sheriff's Association Pay Plan  
**Contact:** Tim Braniff, Undersheriff  
**Action:** Move to approve the resolution establishing position, 10R01427 Deputy Sheriff, School Resource Officer, in the Thurston County Deputy Sheriff's Association Pay Plan. This position is contingent to funding from the North Thurston School District and subject to a budget proviso. (Resolution #15651)
- i)           **Dept:** Commissioners  
**Description:** Appointment to the Thurston County Fair Board  
**Contact:** LaBonita Bowmar, Administrative Assistant II  
**Action:** Move to appoint Shannon Vernon to the Thurston County Fair Board for the term of August 14, 2018 to August 14, 2022.
- j)           **Dept:** Auditor - Financial Services  
**Description:** Approval of the Voucher List  
**Contact:** Darren Bennett, Financial Services Division Manager  
**Action:** Move to approve the voucher list for the week of August 14, 2018.



BoCC-AIS-2018-08-14-Commissioners-LaBonitaBowmar-2511.pdf  
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 2.18 MB



BoCC-AIS-2018-09-04-Sheriff-HeidiThomsen-5130.pdf  
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 273 KB



BoCC-AIS-2018-08-07-HumanResources-NeysaCaywood-2651.pdf  
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 295 KB



BoCC-AIS-2018-08-14-Commissioners-LaBonitaBowmar-5140.pdf  
 Adobe Acrobat Document  
 187 KB

📎 File Attachment

#### 4) Public Health and Social Services

**Description:** Five year Homeless Housing Plan

**Contact:** Schelli Slaughter, Director and Derek Harris, Chief Executive Officer, Community Youth Services

**Action:** Vice-Chair Hutchings moved to adopt the Thurston County five year Homeless Housing Plan and submit the document to the State Department of Commerce. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.



BoCC-AIS-2018-09-04-PublicHealthandSocialServices-GaryAden-3958.pdf  
Adobe Acrobat Document  
3.85 MB

#### 5) Commissioners' and County Manager Items

a) **Description:** Interlocal Agreement with the City of Olympia to support the Courthouse & Civic Center Comprehensive Comparative Feasibility Study of three property sites.

**Contact:** Ramiro Chavez, County Manager

**Action:** Vice-Chair Hutchings moved to approve an Interlocal Agreement with the City of Olympia to share in the cost of the Feasibility Study of three property sites up to \$200,000 total cost to support the planning of the Courthouse & Civic Center project; and authorized the County Manager to sign the agreement and any subsequent amendments not to exceed 20% of the original amount and duration. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.



BoCC-AIS-2018-08-14-Commissioners-LaBonitaBowmar-2326.pdf  
Adobe Acrobat Document  
353 KB

b) **Description:** On-Call Consultant Services for Courthouse & Civic Center Planning Phase including Comprehensive Comparative Feasibility Study of three property sites

**Contact:** Ramiro Chavez, County Manager

**Action:** Vice-Chair Hutchings moved to approve a Professional Services Contract up to \$300,000 to support the planning of the Courthouse & Civic Center project; and authorized the County Manager to sign the contract, individual task orders and future amendments not to exceed 20% of the original amount. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.



BoCC-AIS-2018-08-14-Commissioners-LaBonitaBowmar-2457.pdf  
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209 KB

#### c) **Item Description:**

Commissioners reported on board work sessions and assigned committee meetings providing updates on actions taken as well as upcoming issues.

**Chair Blake reported on:**

- Thurston Thrives Housing Action Team meeting

**Vice-Chair Hutchings reported on:**

- LOTT Board meeting
- Meeting with Washington State Supreme Court Chief Justice Mary Fairhurst
- Community Investment Partnership (CIP) meeting

**Commissioner Edwards reported on:**

- Meetings regarding Endangered Species Act, and salmon habitat recovery

**d) Item Description:**

The County Manager reviewed the Board of County Commissioners schedule for the week of August 14, 2018.

**e) Item Description:**

Vice-Chair Hutchings moved to adjourn the Board of County Commissioners meeting of 08/14/2018. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.

**3:00 p.m.) Public Hearing**

**Dept:** Public Health and Social Services

**Description:** Ordinance to Prohibit Smoking, Tobacco, and Vaping in Thurston County Parks

**Contact:** Kateri Wimsett, Education and Outreach Specialist II

**Public Comment:** Meghan Goldenberger, Executive Director, TOGETHER!



BoCC-AIS-2018-09-04-  
PublicHealthandSocialSer  
vices-ChrisHawkins-  
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390 KB

Ms. Goldenberger spoke in support of adopting the ordinance to prohibit smoking, tobacco, and vaping in Thurston County Parks.

**Action:** Vice-Chair Hutchings moved to close the public hearing. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried.

Vice-Chair Hutchings moved to approve the ordinance amending the Park Code to include prohibiting smoking and use of tobacco and vaping products in Thurston County parks and preserves, and on Thurston County trails. Commissioner Edwards seconded the motion. The Board voted unanimously. Motion carried. (Ordinance #15652)

**3:30 p.m.) Board of Health**

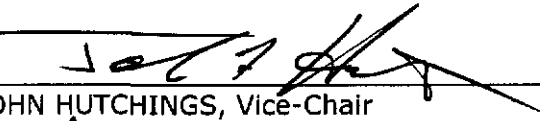
Board of Health with a separate agenda and minutes.

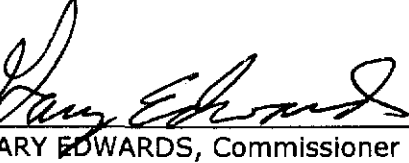
**The following contract(s) were awarded:**

- **Item # 3g Sheriff's Office** - Amendment to the Interlocal Agreement for Cooperative Law Enforcement and Mutual Aid - Thurston Narcotics Task Force
- **Item # 4 Public Health & Social Services** - 5 year Homeless Housing Plan

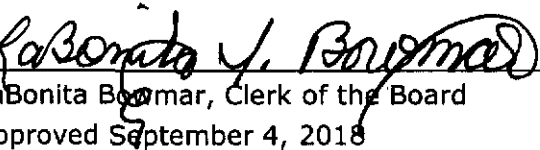
**BOARD OF COUNTY COMMISSIONERS  
Thurston County, Washington**

  
\_\_\_\_\_  
BUD BLAKE, Chair

  
\_\_\_\_\_  
JOHN HUTCHINGS, Vice-Chair

  
\_\_\_\_\_  
GARY EDWARDS, Commissioner

**ATTEST:**

  
\_\_\_\_\_  
LaBonita Bowmar, Clerk of the Board  
Approved September 4, 2018

**Thurston Community Media (TCM)**

The Board of County Commissioners Tuesday 2:00 p.m. board meetings air on Thurston Community Media each week on Monday at 4:30 p.m., Tuesday at 12:00 a.m., Thursday at 6:30 a.m., Friday at 8:00 p.m., and Sunday at noon. You can also view the meetings live, or previously recorded, on the Thurston County YouTube channel (<https://www.youtube.com/channel/UCuANWax0cRG6I05UWvYkZ5g>).

**Disability Accommodations:** Room 280 is equipped with an assistive listening system and is wheelchair accessible. To request disability accommodations call the Reasonable Accommodation Coordinator at least 3 days prior to the meeting at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay: 711 or 800-833-6388.